



Boulder Model Railroad Club
42nd Model Railroad Exposition 2019
December 13-15 Longmont, CO
Vendor Registration



2019 Vendors:

The Boulder Model Railroad Club invites you to participate as a vendor and display at the 42nd annual Model Railroad Exposition to be held Dec. 13,14 &15 at the Boulder County fairgrounds 9595 Nelson Rd., Longmont, CO, Main Exhibition Bldg. Show times are 10 am to 5 pm Fri., Sat. &Sun. Set up for the show will be Wed. &Thurs. Dec. 11 & 12 from 10:00 AM – 5:00 PM and Fri. morning before the show 8AM - 10AM. See the timeline below for more details. Floor maps will be provided at the door. All Layouts and Vendors requiring electricity should bring an extension cord at least 50 feet long.

Vendor Tables are 8 feet in length.

2019Exposition Time line

12/11 - Wednesday		
	9:15 AM – 9:30 AM	Walk through with Boulder County – Floor Layout begins
	10:00 AM – 10:30 AM	Tables delivered.
	10:30 AM – 1:00 PM	Floor Layout being completed and table placement will begin.
	1:00 PM – 6:00 PM	Building open for layouts to drive in and unload, Please keep your Vehicle in building no longer than necessary. Layouts obstructing the overhead loading doors cannot set up until Thursday. Layouts in the back of the building should be ready to unload and setup promptly at 1:00 PM Wednesday. Contact Show Chairman with questions.
12/12- Thursday		
	7:30 AM – 11:00 AM	Building open for vendors and layouts to drive in and unload, Please keep your Vehicle in building no longer than 30 minutes. Layouts located in the traffic pattern cannot set up until Thursday PM (notification will be provided).
	11:00 AM – 7:00 PM	Vendor and Layout move-in and set up continues. Building closed to vehicles.
12/13- Friday		
	7:30 AM -10:00 AM	Setup time continues
	10:00 AM – 5:00 PM	Show is open
12/14- Saturday		
	8:00 AM – 10:00 AM	Pre-Show
	10:00 AM – 5:00 PM	Show is open
12/15- Sunday		
	8:30 AM – 10:00 AM	Pre-Show
	10:00 AM – 5:00 PM	Show is open
	5:00 PM – 8:00 PM	Tear Down



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Vendor Table Rental

Paid reservations received prior to Nov. 1, 2019 will be \$35 for each table, reservations after Nov 1, 2019 will be \$40 each, **contingent on space being available.**

Paying for your reservations

Space is not guaranteed without a paid reservation. Please remit the full amount for the number of tables requested by check or money order. Checks to be made out to - Boulder Model Railroad Club, PO Box 17691, Boulder, CO 80308.

Cancellations

If the show is cancelled by BMRC, vendor reservations costs will be refunded. Vendor initiated cancellations will be honored with refunds if received by the show chairman before November 1st. 2017. Table cancellations after that date or vendor non-appearance at the show cannot be refunded. Thanks for your understanding.

Taxes and services

Sales tax is individual vendor's responsibility. Electricity for vendors is not guaranteed; however, BCFG has purchased new equipment making electricity available to all. Please advise if electricity is required. Wi-Fi Internet access will be available. Table covers are not supplied. Parking (space available) for vendors in the west lot adjacent to building. Food service & ATM will be available during public show days. Each vendor will be provided two admission tickets good for the three show days.

Boulder Model Railroad Club

Box 17691

Boulder CO 80308

Direct Questions to:

Show Chairman Jeff MacDonald: 720-479-8011



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Registration Form <i>Mail this form with your Check or Money Order to(NO PayPal)</i> Boulder Model Railroad Club Box 17691 Boulder CO 80308	
Business Name	
Name	
Address	
City & Zip	
Email	
Phone	
Mobile Phone	
Number of Tables	
Total Payment \$35.00 per Table \$40.00 after Nov. 1	After Nov. 1st tables will be \$40.00 if any are left.

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Please List any special instructions on the reverse side of this page



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BMRC USE ONLY

Date Received	
Check/MO #:	Amount:
Number of Tables Requested	
Number of Tables Assigned	